

PRESIDENT'S CABINET MEETING
August 2, 2004, 2:00 pm – 3:30 pm
Action Summary

I. President's Report

Dr. Kustra introduced the newest member of the Cabinet, Provost Sona Andrews and reported on:

- recent action by the State Board of Education at their June meeting, including new direction to allow each campus to serve alcohol at certain events the president's discretion, and the approval of the eight year rolling academic plan for all higher education in Idaho;
- the naming agreement for Taco Bell Arena;
- a recent fundraising event hosted by Larry Williams;
- the collaborative efforts underway with the other Idaho universities; and,
- bringing a consultant to campus in the coming weeks to discuss a capital campaign.

II. Policy Changes -- Final Reading

- A. Door Access Policy (6710-c) - *Approved Unanimously*
- B. Control of University Equipment, Materials and Capital Assets (6473-c) – *Approved Unanimously*
- C. Policy on Consensual Relationships (new) – *Approved Unanimously*
- D. Honorary Doctorate Degrees (2900-b) – *Approved Unanimously*

III. Policy Changes -- First Reading

Research Policies – Jack Pelton and John Owens presented the following research policies for first reading, the impetus of which is to ensure they are updated as we move to a research university, and also to ensure we are consistent with federal guidelines. Comments should be directed to them. They can also be accessed via the Web at <http://www.boisestate.edu/gradcoll/0009.html>

- A. Position Definitions (5000-a)
- B. Adjunct Faculty Responsibilities & Privileges (5306-b)
- C. Professional Research, Consulting or Service Activities (5365-b)
- D. Conflict of Commitment (5366-b)
- E. Office of Research Administration (6300-b)
- F. Facilities and Administration Cost Rates & Waiver or Partial Waiver of Costs (6315-c)
- G. Distribution of Program Development Funds & Salary Buyout Funds from Sponsored Projects (6317-c)
- H. BSU Intellectual Property Policy (6320-b)
- I. Federal Grant Disclosure Requirements (new)
- J. Research Faculty Policies & Procedures (new)
- K. Principal Investigator Eligibility (new)

First Reading Policies continued

- L. Travel (6900-c) – Stacy Pearson explained that the policy was rewritten to be organized better, to update processes and dollar amounts that have changed at the state level, and to also add student field trip guidelines and driver requirements. Feedback should be directed to Stacy.
- M. Motor Vehicle Operator Training (6825-c) - Stacy Pearson explained that updates include requirements for driver safety training.

IV. 15-Passenger Vans & Safety Issues – Information Item

Jim Coffee explained the recommendations to limit carrying capacity and to replace the vans over the course of time. It was suggested that we move forward with the idea as soon as possible, and that Jim come back at the next meeting with a proposed policy in this regard.

V. New FLSA Requirements – Information Item

Jane Buser updated all on the work to implement the new federal guidelines, which will likely impact the overtime eligibility of some positions on campus.

VI. Updates / Announcements

- Jane Buser announced that the 1% temporary salary increase guidelines for state agencies would be out shortly, but that guidelines for higher education are still in the works.
- A discussion of bikes on campus arose, it was decided that the Safety and Loss Committee would take this issue on, in a broad context relative to all wheeled, non-motor vehicles including bikes, and would invite input and participation from students and others on campus in the discussion.